

**The Twinsburg Public Library
Board of Trustees Regular Meeting
June 15, 2022
Bissell Local History Room - 6:00 p.m.**

Members Present: President Holly Toth, Secretary Suzanne Hawthorne-Clay , Sam Taylor, and Matt Cellura

Members Absent: Vice President Mark Durbin, Mary Johnson, and Walter Hoffmann

Also Present: Director Laura Leonard and Administrative Assistant Jill Liepins

Call to Order: President Holly Toth called the meeting to order at 6:00 p.m.

Minutes of Last Meeting: Sam Taylor moved to approve the May 18, 2022 regular meeting minutes, the May 23, 2022 special meeting minutes, and the June 1, 2022 special meeting minutes as mailed. Suzanne Hawthorne-Clay seconded the motion. The motion was approved unanimously.

Correspondence: None

Remonstrance: None

President's Report: Holly Toth thanked the Personnel Committee.

Fiscal Officer's Report: The Board reviewed the May 2022 Financial Report. The balances for May are:

General Fund	1,629,591.82
Friends Fund	23,669.91
Coronavirus Relief Fund	0
Building and Repair Fund	420,042.84
Technology Fund	73,959.95
Total All Funds	<u>2,147,264.52</u>

Suzanne Hawthorne-Clay moved to approve the May 2022 Financial Report. Sam Taylor seconded the motion. A roll call vote was taken:

Roll Call: Matt Cellura – yes Mary Johnson – absent
 Mark Durbin – absent Sam Taylor – yes
 Suzanne Hawthorne-Clay – yes Holly Toth – yes
 Walter Hoffmann – absent

The motion was approved unanimously by roll call vote.

Director’s Report: Area Managers’ reports included in packet.

Laura Leonard Reported:

- June PLF up over 5%
- The school board approved the Tax Budget at their June 6, 2022 meeting.
- Bureau of Workers’ Compensation audit is June 28, 2022.
- Youth Services has been split into two departments. Julie Strok will head up Children’s Services while Mark Simon will head up Teen/Tween Services.
- Phoeby Trask has been hired as a full-time outreach coordinator. She will meet with other outreach team members to become familiar with the community before the bookmobile arrives.
- KGK finished sanding and sealing the reading garden patio and walkway. They also repaired the retention wall. Next, they will add the phone chargers to the reading garden.
- Insurance for the bookmobile has been obtained through Sutton Insurance.
- We are getting a quote from a local business on an e-recycle bin before moving forward with Summit e-Waste.

Committee Reports:

Building and Grounds: Meeting to be scheduled to review *& estimates* facility assessment.

Personnel: Will review Director and Fiscal Officer evaluations for changes and corrections.

Finance: None

Friends of the Library: Next meeting, June 22, 2002 at 5:30 pm.

Library Foundation: Next meeting, June 28, 2022 at 7:00 pm.

Unfinished Business: None

New Business: None

Suzanne Hawthorne-Clay moved to adjourn at 6:35 p.m. Matt Cellura seconded the motion. The motion was approved unanimously.

The next meeting is scheduled for Wednesday July 20, 2022 at 6 p.m. in the Bissell Local History Room.

President

Secretary

Mailing/Handouts: June 15, 2022 Meeting Agenda; May 18, 2022 Meeting Minutes; Financial Reports as of May 31, 2022; May 2022 Director’s Report; Department Managers’ Report; May 2022 Circulation Statistics.