

Twinsburg Public Library
Board of Trustees Meeting
August 21, 2024, 6:00pm



Present: President Mark Durbin, Vice President Suzanne Hawthorne-Clay, Secretary Matt Cellura, Walter Hoffmann, Mary Johnson, and Holly Toth

Absent: Sam Taylor

Also Present: Director Laura Leonard, Assistant Director Cari Dubiel, Fiscal Officer Kile Byington, and Administrative Assistant Jill Liepins

Call to Order: President Mark Durbin called the meeting to order at 6:00 p.m.

Minutes of Last Meeting: Approval of the June 19, 2024 minutes was postponed as members that were present at that meeting were not present at this evenings meeting to vote. The minutes will be on the agenda for the September 18, 2024 meeting for approval. Mary Johnson moved to approve the July 17, 2024, regular meeting minutes. Suzanne Hawthorne-Clay seconded the motion. The motion was approved. Matt Cellura moved to approve the July 17, 2024, records commission meeting minutes. Mary Johnson seconded the motion. The motion was approved.

President's Report: President Durbin attended the Foundation's picnic and enjoyed meeting with the members. Also attended the Library's luau and enjoyed his time with the staff. Drove the Bookmobile in the TwinsDay parade with Laura Leonard.

Fiscal Officer Kile Byington Reported:

- Received an amended certificate for 2024 reducing the PLF revenue by 1.3%. Presented the revised revenue and appropriations.
- Presented the 2025 levy amount for approval.
- Sent staff survey examining the perception of wellness and employee/employer engagement. Will share results with the board and meet with the personnel committee to discuss the results.
- The staff luau was a great success with between 40-50 attendees.

July 2024 Fund Balances

General Fund	1,298,323.24
Friends Fund	18,379.11
Building and Repair Fund	818,032.46
Technology Fund	81,907.33
Total All Funds	<u>2,216,642.14</u>

Holly Toth moved to approve the July 2024 Financial Report. Matt Cellura seconded the motion. A roll call vote was taken and passed:

Yes: Mr. Cellura, Mr. Durbin, Dr. Hawthorne-Clay, Mr. Hoffmann, Mrs. Johnson, Mrs. Toth,

No: None

Absent: Dr. Taylor

Director, Laura Leonard Reported:

- KGK will begin working on the Friends Memorial Garden in October. They will also review the health of the original Reading Garden as it is 14 years old.
- There have been some delays in getting drawings from StudioTechne for the ALIS renovation project. Hope to have drawings at the September board meeting.
- Betsy Rohr-Thompson has been hired as a part time Children's Associate. Angela Whiteley's last day will be August 30th. We are interviewing for a full-time Children's Associate to replace Rachel Beaty.

- Sandy Tomasek, who has been at the library for over 30 years, is retiring on October 31st. Lori Holmes and Carolyn Vana will be retiring next year.
- August 7th was the last day of our Summer Meals program. We handed out a total of 3,740 meals to families. Leftover meals were donated to Faith United Methodist Food Pantry and SS Cosmas and Damian Emergency Assistance.
- AMHA has approved us starting storytimes at Pinewood Gardens. We are hoping to begin sometime in September or October on Tuesday mornings. Kaitlin Walker has also reached out to the Boys and Girls Clubs of America and Big Brothers Big Sisters of America for opportunities to work together.
- Will be representing the Library at the Ward 1 Open House on Saturday, August 24th. Will have the Bookmobile along with a variety of items from the Library of Things and other information.
- Poverty Simulation is October 14th. Looking for board members and other community leaders to participate.

Committee Reports:

Building and Grounds: No Report

Personnel: Suzanne Hawthorne-Clay reported that she met with Laura Leonard to discuss the new review program that the Board of Trustees will use for the Director and Fiscal Officer, Survey Monkey. Should be ready to send to board members by end of September/early October.

Finance: No Report

Friends of the Library: Mary Johnson reported: Next meeting, August 28, 2024 at 5:30 pm.

Library Foundation: Suzanne Hawthorne-Clay reported: Some Foundation members will be volunteering at the Historical Society’s Olde Thyme Fayre on September 8th and 9th. Continue to meet for planning the legacy tree project.

Unfinished Business: Legislative breakfast at Akron-Summit County Main Library, August 20, 2024 at 8:00 am was attended by Kile Byington.

New Business: Laura Leonard presented the ad for a new Board of Trustee member to be available online and at the Circulation Desk by the beginning of September 2024.

CONSENT AGENDA:

2024-19 Approve the revised revenue and appropriation budgets.

2024-20 Accept the 2025 levy rates.

Suzanne Hawthorne-Clay moved, Walter Hoffmann seconded. A roll call vote was taken and passed:

Yes: Mr. Cellura, Mr. Durbin, Dr. Hawthorne-Clay, Mr. Hoffmann, Mrs. Johnson, Mrs. Toth,

No: None

Absent: Dr. Taylor

Mary Johnson moved to adjourn at 6:53 p.m. Holly Toth seconded. The motion was approved.

President

Secretary

The next meeting is scheduled for Wednesday September 18, 2024, at 6:00 p.m.
in the Bissell Local History Room.